

**FLOODPLAIN DEVELOPMENT PERMIT
APPLICATION CHECKLIST**

A Floodplain Development Permit is required for ALL development in a designated “floodway” or “floodplain” in Delta County. Development is defined as any construction or activity that changes the basic character, use or the topography of the land on which the construction or activity occurs, including but not limited to, any man-made change to improved or unimproved real estate, construction or substantial improvement of building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, dam, wall, embankment, levee, dike, pile, abutment, projection, excavation, channel rectification, bridge, culvert, fence, encroachment or alteration located within the area of special flood hazard.

Any work within the floodplain requires a [Floodplain Permit Application](#) and a [checklist](#). This requirement is mandated by the Federal Emergency Management Agency for Delta County to participate in the National Flood Insurance Program. Delta County must comply with these requirements in order for residents and businesses to obtain flood insurance.

The Floodplain Regulations are described in the [Delta County Land Use Code](#), Adopted January 5th 2021, and the [Delta County Flood Damage Prevention Regulations](#) (DCFDPR, an appendix of that code).

More information on the National Flood Insurance Program can be found at <http://www.fema.gov/business/nfip>.

Project Name: _____

Instructions: Check a response in each box below. Not all items are required for every permit. Provide additional comment for any necessary items.

Item Included			Item	Comments
Yes	No	N/A		
			Permit fee required at time of submittal (Minor Fee: simple in nature & does not require hydraulic study; Major Fee: all others)	
			Proof of Ownership or permission from the property owner to allow construction	
			Written narrative of the proposed development	
			Vicinity Map	
			Location Map of proposed development overlaid on official FEMA FIRM map. FIRMette maps are acceptable (https://msc.fema.gov/portal/home). Development location clearly identified within the flood fringe or floodway.	
			Site Plan containing all the provisions per DCFDPR Section 7.1.1	

			Cross Section(s) per DCFDPR Section 7.1.1	
			Construction Specifications per DCFDPR Section 8.1-8.3	
			Alternation of Water Course per DCFDPR Section 8.5	
			Floodway Floodplain Development Requirements per DCFDPR Section 8.4	
			Engineering Survey report, signed and sealed by a Colorado Licensed Professional Engineer per 12-25-111 C.R.S., as amended.	
			US Army Corps of Engineers Correspondence	
			Other Permit(s) referenced/copies enclosed	
			Letters of Map Change (LOMAs, LOMRs, etc.)	
			Elevation Certificate(s)	
			Detailed hydraulic floodway analysis Hydrology & Hydraulics Model Output	
			Hydrology & Hydraulics Model Digital File(s)	
			Stream Setback compliance for structures.	
			Other items:	