



**DELTA COUNTY, COLORADO
ASSESSOR, CLERK, TREASURER**

Check list for a used titled manufactured home re-finance (home not permanently affixed to the land):

You must submit to the vehicle licensing section in the County Clerk's office:

- Ownership documents (Title, Court Order, etc.)**. You should have these documents in your possession.
- Form 2395 (Title and/or Registration Application) and applicable title fees**. Blank forms may be obtained from the County Clerk's office, or online at: *Colorado Department of Revenue, select Forms and Publications, Motor Vehicle, then select the appropriate form needed*. The fees will be collected by the County Clerk's office.
- The Security Agreement, if the purchase is financed**. This document should have been provided to you by your lender. It must be recorded by the County Clerk and Recorder and recording fees will be charged.

You must submit for recording to the recording section of the County Clerk's office (recording fees will be charged):

- Verification of Title Application**. Obtained from the vehicle licensing section as part of the process above.
- Manufactured Home Title**. Copy of the front and back.

NOTE: If manufactured home is also to be moved and/or title transferred, please also refer to the appropriate scenario for a manufactured home move and/or title change.